



Daffodil Parade Rules and Regulations

The Daffodil Festival Parade is a demonstration of community pride, involvement, volunteerism, and celebration of our youth. The Parade consists primarily of community service organizations, local commercial entries, school bands, drill teams and representatives from area civic groups, and elected officials.

Entries must observe all applicable rules and regulations. They must be approved by the Parade Director before entering the line of march. The Daffodil Festival and the parade marshals reserve the right to remove from the parade, either prior to assembly, at assembly, or any time during the parade, any entrant not conforming to rules and regulations or any entrant refusing to follow instructions of police or parade officials. No unit shall deviate from their initial application. Any changes made without prior approval from the Parade Director will result in a loss of future participation in the Daffodil Parade.

Entries may display a wide variety of design, as long as they are in good taste. Entrants should remember that a large part of the audience will be children. All floats must meet ALL safety requirements of the Daffodil Festival and will be inspected by Tacoma Fire Safety Officials prior to the parade.

No commercial vehicle signage is allowed. Only entries that have paid a Commercial Entry Fee may carry or display such signage. An entry may have a sponsor from a private commercial enterprise and may display appropriate recognition for their sponsor(s). The signage must not, however, be the overwhelming theme or signage for the float, vehicle, or banner. No unit shall invite other participants to join their unit without prior approval from the Parade Director. Any attempt to do so will result in a loss of future participation in the Daffodil Parade.

Your assembly area and assembly time with specific directions will be sent to you by email if you are accepted to participate in the Daffodil Parade.

No water is permitted in the parade area, in connection with floats or otherwise, except at the express written approval of the Parade Director (example: waterfall on float). Bottled water for drinking is OK.

No material such as candy or flowers may be handed out or thrown out during the parade. Distribution of gifts, merchandise, literature or other materials along the line of march is prohibited during the parade.

Participants WILL NOT ACCOST parade route spectators.

Alcoholic beverages and smoking are forbidden on any float, in any vehicle or on the person of any participant. Participants consuming alcohol prior to parade start will not be permitted in the parade and any person consuming alcohol during the parade will be removed from the line of march.

Media coverage cannot be guaranteed. Floats or other units advocating, opposing, or depicting any political or social issues are subject to approval of the Parade Director. This decision is final.

Political incumbents are encouraged to use their own vehicles or walk in the parade. No advertising of upcoming elections will be allowed. To keep our organization as non-political as possible, we do not accept applications from people running for public office.



Parade Entry Fees

Commercial Entry - \$600

Commercial entries in the parade are primarily an advertisement medium. The number of these types of entries will be limited by the parade length, duplication and theme. There is a \$600.00 charge for a corporation or large business entry. The acceptance of these entries will be determined by the Parade Director.

Small Business Entry - \$200

This entry fee is for local, non-franchised businesses such as a Dance School or a Cheerleading School. If you receive a fee from anyone participating in your group, you are considered a small business. The entry fee will be \$200.00, paid in advance. The acceptance of these entries will be determined by the Parade Director.

Non-Commercial and Non-Profit - \$25

This classification includes all non-commercial entries. There is a minimum \$25.00 parade entry fee to be paid in advance for all entries (except local school district entries, or floats supporting a Daffodil Princess).

Festival, Community or non-profit organizations may have sponsors from a private commercial enterprise and may display appropriate recognition for their sponsor(s). The signage or display must not, however, be the overwhelming theme or signage for the float, vehicle or banner. Only entries that have paid a Commercial Entry Fee may carry or display such signage.

Inquiries regarding classification for your entry should be made to the Daffodil Festival Office. All inquiries will be referred to the Parade Director.

Insurance Requirements

Insurance is a requirement to participate in the Daffodil Parade. If your organization has an insurance policy, contact your insurance provider and ask for the following:

Certificate of Insurance which indicates that the Commercial General Liability policy has a minimum of \$1,000,000 per occurrence with a \$2,000,000 Annual Aggregate. The policy needs to name as an additional insured: Daffodilians, Inc. 13701 24th St E, Suite E3, Sumner, WA 98390. Please ask that the certificate and additional insured endorsement be mailed to the Daffodil Festival Office or faxed to 253-648-9543.

The insurance provider will need to know when the event is being held and what your involvement is in the parade. If you are not part of an insured organization, then you will need to acquire a Special Event Policy. The cheapest and easiest way to get these policies is online. Search the internet for "Special Event Insurance Policy" for many options. Premiums range from \$150 to \$500.

You may not participate in the parade without proper insurance. If you need assistance with your insurance whether to clarify your coverage or to purchase insurance for the parade please, contact our insurance representative, Kris Lawrence at Propel Insurance, 1-888-302-7676.



Float Requirements

Basic dimensions for floats are as follows. (Tow vehicle, if used, not included). Exceptions can be authorized by the Parade Committee prior to parade float entry deadline.

Minimum width - 6 feet
 Minimum height - 6 feet
 Minimum length - 8 feet

Maximum width - 16 feet
 Maximum height - 13-1/2 feet
 Maximum length - 55 feet

A parade float is a suitably decorated unit that travels the parade route either under its own power or is towed by a separate vehicle, with wheels constantly on the parade surface. Float entries are broken into different classes as described by the below specifications.

Class "A*": Self propelled units (a tow vehicle is not used), with the chassis and/or vehicle foundation not visible; covered completely by decorations.

Class "B*": Entries that use a tow vehicle (jeep, tractor, truck, etc.). The entry must be decorated completely with the chassis or trailer foundation not visible. The tow vehicle is encouraged to be decorated with a minimum of 200 daffodils and must be clean, and free of rust and dents.

Class "C": Entries either towed or self-propelled but chassis or entry foundation not completely covered or decorated (i.e. – a golf cart or trailer with the wheels visible to the crowd).

Class "D": "GREEN FLOATS" - Entries that are self propelled without the use of combustion engines. These can use human, electric or other non-polluting power sources. Entries must be decorated completely with the chassis/ vehicle foundation not visible (same as Class A). For human powered floats, a minimum of four members are required to propel the unit, and must not be readily visible. These entries must be pre-approved by the Parade Director to conform entry qualifications, ability to complete the parade(s) without incident and to address any safety concerns or issues.

A description of all float entries must be sent by e-mail to daffodilparade@gmail.com no later than two weeks before the parade date.

Decorations: Floats are not admitted unless decorated as described in the above listed Classes and carry a minimum of 2,000 fresh daffodils. The balance is to be other flowers, natural green or other types of vegetation, and or decoration such as foil, floral sheeting or other man-made decoration. (Note: the number of daffodils and other flowers will be taken into consideration in the judging process.) Persons appearing on the float shall wear appropriate and suitable costume or clothing in keeping with the theme of the entry or as weather allows. Float drivers, if visible will also be attired appropriately.

Safety: All floats will undergo a pre-parade inspection to confirm they meet the safety requirements as described in the Float Inspection work sheet.

*Denotes a float that maintains a community's or schools eligibility for a Daffodil Princess.



Special Units

All buses, trucks, cars, tractors or other vehicles which are granted permission to be in the parade must be decorated with a minimum of 200 fresh daffodils. Vehicles utilized by Daffodil Festival VIP's are not required to be decorated. Car clubs allowed in the parade must agree to be split up and used as noise suppression between high noise entries.

The entry or appearance of members of royalty or officers of local organizations and agencies not on floats are subject to approval of the Parade Director. Acceptance will be determined by the number of these types of entries in the parade and the compatibility of the organization entry with the Daffodil Festival objectives and the parade theme. Daffodil Festival does not provide vehicles or signage for these entries. Community Festivals participating in the Daffodil Parade on a reciprocal basis are NOT subject to this provision.

Livestock

No livestock unit will be accepted without a decorated clean up unit following and manned by two or more assistants. Exception to this rule must be secured in writing from the Parade Director.

All units must be attired in uniforms or other organizational attire. Livestock must be decorated with daffodils. Judging will be as follows: general appearance, uniforms, spacing, originality, and use of daffodils.

Horse hooves must be properly trimmed or shod. For safety purposes, we recommend you purchase a set of "Borium" shoes to be used for parades ONLY! The Parade Director reserves the right to bar from the parade any horse or rider deemed unsafe to other riders or spectators. All horses must be in the control of the rider at all times.

Bands and Marching Units

Bands and marching units from communities sponsoring a float are invited to participate, subject to approval of the Parade Director. No band or marching unit will be accepted for participation in the parade unless each member is attired in a uniform considered by the Parade Director to be appropriate.

All marching units **MUST MAINTAIN A FORWARD MOTION!** Routines which delay the progress of the parade or create gaps greater than 50 feet are not permitted. Normal intervals (gaps) should be approximately 40 feet. **BAND DIRECTORS:** Please be sure the drill unit leader is aware of this regulation. **DIRECTORS and OTHER PERSONS** marching with band or marching units must be distinctively attired.

NON-COMMERCIAL entries will not be charged an additional fee. Festival, community or nonprofit organization entries **MAY** have sponsors from a private commercial enterprise and may display appropriate recognition for their sponsor(s). This signage or display must not, however, be the overwhelming theme or signage for the float, vehicle or banner.